

## FORWARD PLAN OF KEY DECISIONS

**Prepared by**  
**Date of Publication:**  
**For Period:**

**Councillor I C Bates**  
**12th October 2007**  
**1st November 2007 to 29th February 2008**

Membership of the Cabinet is as follows:-

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Councillor A Hansard	- Executive Councillor for Resources and Policy	78 Potton Road Eynesbury St Neots PE19 2NN  Tel: 01480 388942 E-mail: <a href="mailto:Andrew.Hansard@huntsdc.gov.uk">Andrew.Hansard@huntsdc.gov.uk</a>

Councillor Mrs D C Reynolds - Executive Councillor for Housing and Health	17 Virginia Way St Ives PE27 6SQ Tel: 01480 388935 E-mail: <a href="mailto:Deborah.Reynolds@huntsdc.gov.uk">Deborah.Reynolds@huntsdc.gov.uk</a>
Councillor T V Rogers - Executive Councillor for Finance	Honeysuckle Cottage 34 Meadow Lane Earith Huntingdon PE28 3QE Tel: 01487 840477 E-mail: <a href="mailto:Terence.Rogers@huntsdc.gov.uk">Terence.Rogers@huntsdc.gov.uk</a>

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Taylor, Senior Democratic Services Officer on 01480 388008 or E-mail: [Helen.Taylor@huntsdc.gov.uk](mailto:Helen.Taylor@huntsdc.gov.uk) not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves  
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward Plan are annotated \*\*\*  
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at <http://www.huntsdc.gov.uk/NR/ronlyres/3F6CFE28-C5F0-4BA0-9BF2-76EBAE06C89D/0/Petitionsleaflet.pdf> or telephone 01480 388006

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Growing Success Performance Reports***	Cabinet	8 Nov 2007	None.	Ian Leatherbarrow, Head of Policy and Strategic Services Tel No. 01480 388005 or email - <a href="mailto:Ian.L Leatherbarrow@huntsdc.gov.uk">Ian.L Leatherbarrow@huntsdc.gov.uk</a>	Overview and Scrutiny Panels.	A Hansard	Service Delivery
Homelessness Prevention Fund	Cabinet	8 Nov 2007	CLG Homelessness Prevention Good Practice & Guidance	Jon Collen, Housing Needs and Resources Manager Tel No. 01480 388220 - email - <a href="mailto:Jon.Collen@huntsdc.gov.uk">Jon.Collen@huntsdc.gov.uk</a>		Mrs D C Reynolds	Service Delivery

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Decent Homes for Vulnerable People in the Private Sector	Cabinet	8 Nov 2007	<a href="http://www.huntsdc.gov.uk.NR/rdonlyres.57940FOE-C100-4761-9A2A-A900591D1934/0/finalhousingstrategy.pdf">http://www.huntsdc.gov.uk.NR/rdonlyres.57940FOE-C100-4761-9A2A-A900591D1934/0/finalhousingstrategy.pdf</a> - A Decent Home Definition and Guidance for Implementation, 7 June 2006, CLG, <a href="http://www.communities.gov.uk/index.asp?id=1152190">http://www.communities.gov.uk/index.asp?id=1152190</a> - The Decent Homes Target Implementation Plan, June 2003, CLG, <a href="http://www.communities.gov.uk/index.asp?id=1152202">http://www.communities.gov.uk/index.asp?id=1152202</a>	Steve Plant, Head of Housing Services Tel No. 01480 388242 - email - <a href="mailto:Steve.Plant@huntsdc.gov.uk">Steve.Plant@huntsdc.gov.uk</a>		Mrs D C Reynolds	Service Delivery and Resources
Kerbside Collection of Glass for Recycling	Cabinet	22 Nov 2007	Minutes of Overview and Scrutiny Panel - 3rd October 2006	Robert Ward, Head of Operations Tel No. 01480 388635 or email - <a href="mailto:Robert.Ward@huntsdc.gov.uk">Robert.Ward@huntsdc.gov.uk</a>	None	C Hyams	Service Delivery
Caxton Road Depot, St. Ives - development of new industrial/commercial units	Cabinet	22 Nov 2007	Estates File - C/165	Keith Phillips, Estates Manager and Property Manager Tel No. 01480 388260 or email - <a href="mailto:Keith.Phillips@huntsdc.gov.uk">Keith.Phillips@huntsdc.gov.uk</a>	Not applicable.	A Hansard	Service Support
Communications and Marketing Strategy	Cabinet	22 Nov 2007	Existing communications and engagement strategy	Ian Leatherbarrow, Head of Policy and Strategic Services Tel No. 01480 388005 - email - <a href="mailto:ian.L Leatherbarrow@huntsdc.gov.uk">ian.L Leatherbarrow@huntsdc.gov.uk</a>		A Hansard	Service Support

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Local Economy Strategy	Cabinet	22 Nov 2007	Existing LES	Ian Leatherbarrow, Head of Policy and Strategic Services Tel No. 01480 388005 - email - Ian.L Leatherbarrow@huntsdc.gov.uk	Business Community Stakeholders via Hunts Strategic Partnership	A Hansard	Service Delivery
Consultation and Engagement Strategy	Cabinet	22 Nov 2007	Existing communications consultation strategy	Ian Leatherbarrow, Head of Policy and Strategic Services Tel: 01480 388005 - email - Ian.L Leatherbarrow@huntsdc.gov.uk		A Hansard	Service Delivery
Core Strategy Preferred Options	Cabinet	22 Nov 2007	Issues and Options Report and Summary of Representations	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk	Approve for Consultation	P L E Bucknell	Service Support
Development Control Policies Preferred Options	Cabinet	22 Nov 2007	Issues and Options Report and Summary of Representations	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk	Approve for Consultation	P L E Bucknell	Service Support
Statement of Licensing Policy	Cabinet	22 Nov 2007	Draft Statement of Licensing Policy - Existing Statement of Licensing Policy	Greg Peck, Licensing Officer Tel No. 01480 388010 - email - Greg.Peck@huntsdc.gov.uk	Extensive consultation with responsible authorities and interested groups	A Hansard	Service Support
Asset Management Plan	Cabinet	22 Nov 2007	None.	Keith Phillips, Estates Manager and Property Manager Tel No. 01480 388260 or email - Keith.Phillips@huntsdc.gov.uk	Approve annual report.	A Hansard	Service Support
To adopt Affordable Housing Supplementary Planning Document	Cabinet	22 Nov 2007	Draft Consultation Document	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email: Richard.Probyn@huntsdc.gov.uk	Approve changes for adopting, having followed consultation with the public and statutory bodies.	P L E Bucknell	Service Support

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Revised Customer Service Strategy	Cabinet	22 Nov 2007	Customer Service Strategy (as approved by Cabinet 26/06/03)	John Taylor, Senior Business Analyst Tel No. 01480 388119 - email - John.Taylor@huntsdc.gov.uk		L M Simpson	Service Support
Draft MTP	Cabinet	22 Nov 2007	Financial Strategy Previous Years Budget Report Various Annexes	Steve Couper, Head of Financial Services Tel No. 01480 388103 or email - Steve.Couper@huntsdc.gov.uk	Overview & Scrutiny (CSF)	T V Rogers	Corporate Strategic Framework
Huntingdon West Area Action Plan Preferred Options	Cabinet	22 Nov 2007	Issues and options report and summary of representations	Richard Probyn, Planning Policy Manager Tel No: 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk	Approve for consultation	P L E Bucknell	Service Support
Migrant Workers in Huntingdonshire	Cabinet	13 Dec 2007	Report	Dan Smith, Community Initiatives Manager Tel No. 01480 388377 - email Dan.Smith@huntsdc.gov.uk	J Collen – Housing C Garbett – Economic Development C Waters – Community Safety	Mrs D C Reynolds	Service Delivery
Draft Planning Contributions Supplementary Planning Document	Cabinet	13 Dec 2007	Huntingdonshire Local Plan Alteration	Richard Probyn, Planning Policy Manager Tel No: 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk	Approve for Consultation	P L E Bucknell	Service Support
To Adopt Car Parking Strategy and Agree Revised Parking Charges	Cabinet	13 Dec 2007	Draft Consultation Document	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 - email - Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption having carried out consultation exercise	P L E Bucknell	Service Support

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Potential Implications under the Animal Welfare Act 2006	Cabinet	13 Dec 2007	None.	John Allan, Public Health Manager Tel No. 01480 388281 - email - John.Allan@huntsdc.gov.uk		Mrs D C Reynolds	Service Delivery
To adopt Huntingdon Conservation Area Boundary Changes and Character Statement	Cabinet	13 Dec 2007	Draft Consultation Document	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email: Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies.	P L E Bucknell	Service Support
Sustainable Community Strategy (Draft): Update	Cabinet	31 Jan 2008	None.	Ian Leatherbarrow, Head of Policy and Strategic Services Tel No. 01480 388005 - email - Ian.L Leatherbarrow@huntsdc.gov.uk	Public/Stakeholder Consultation	I C Bates	Corporate Strategic Framework
Budget and MTP Recommendation to the Council	Cabinet Council	31 Jan 2008 20 Feb 2008	Draft MTP - Previous year's budget report - Various Annexes	Steve Couper, Head of Financial Services Tel No. (01480) 388103 - email - Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny (CSF) – 29th January 2008	T V Rogers	Corporate Strategic Framework
Treasury Management Strategy and Prudential Indicators	Cabinet Council	31 Jan 2008 20 Feb 2008	Previous year's Strategy	Steve Couper, Head of Financial Services Tel No. 01480 388103 - email - Steve.Couper@huntsdc.gov.uk		T V Rogers	Corporate Strategic Framework
Draft Proposals for Riverside Park, Huntingdon	Cabinet	31 Jan 2008	Riverside Park Options Study by Gillespies 2004	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 - email - Richard.Probyn@huntsdc.gov.uk	Approve for Consultation	P L E Bucknell	Service Support

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To Adopt the Quality Charter for Cambridge's Growth Areas as Informal Planning Guidance	Cabinet	31 Jan 2008	Draft Consultation Document and Comments Made	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 - email - Richard.Probyn@huntsdc.gov.uk	Consultation already carried out	P L E Bucknell	Service Support
Parish Plans and Local Plan Policy***	Cabinet	21 Feb 2008	Previous Cabinet Report - December 2003	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk	Adopt process of incorporating relevant Parish Plan Policies into Planning Policies.	P L E Bucknell	Service Support
To Adopt Somersham Conservation Area Boundary Changes and Character Statement***	Cabinet	21 Feb 2008	Draft Consultation Document	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies.	P L E Bucknell	Service Support
To Adopt Earith Conservation Area Boundary Changes and Character Statement***	Cabinet	21 Feb 2008	Draft Consultation Document	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email - Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies.	P L E Bucknell	Service Support